



ALTHAM ST JAMES' CE PRIMARY SCHOOL

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Headteacher: Mrs Carol Woods

7th October 2026

Drop off and pick up arrangements

Dear Parents and Carers,

To help ease congestion on the playground and support a smoother start to the day as our pupil numbers continue to grow, we will be trialling a new morning drop-off arrangement from Monday 12th October.

From 8:50am to 8:55am, children should enter school and go straight to their classroom rather than lining up on the playground. A member of staff will be on the gate at the front of school, near the EYFS classroom, from 8:50am to welcome children and supervise entry.

The reception children will still be in the classroom in the main building next week (whilst we set up) but will be in their new classroom from Monday 19th October. They will be able to enter the reception classroom via the first wooden gate.

Now that the building work is complete, Year 5/6 pupils can be collected from their classroom at the end of the school day. If you would like your child to go to the playground to meet you instead, please make sure they know this before coming to school.

Thank you for your support as we trial these arrangements.

Kind regards

Carol Woods

Headteacher

